

# **TRANSITIONAL SUPPORTED EMPLOYMENT OF MINNESOTA (TRAN\$EM)**

## **CONSUMER ELIGIBILITY REQUIREMENTS**

1. Consumer must be 18 years of age or older and have a documented diagnosis of Severe and Persistent Mental Illness (SPMI) or Mental Illness (MI) or any type of documented physical disability.
2. Consumer must have a referral from an authorized agency, (i.e. Clay County, Becker County, Ottertail County or Wilkin County Social Services, Rehabilitation Services, or a mental health agency like Lakeland Mental Health or a Group Home or one of the local Homeless shelters or Social Clubs).
3. A consumer will have to complete an intake form.
4. A consumer must sign consent for Release of Information form. (Signature is valid for one year.)
5. A consumer must sign our Consumer Rights Brochure. (Signature is valid for one year.)
6. If there is alcohol or chemicals being used, at the time TRAN\$EM meets with consumer the meeting will be cancelled for that time.
7. Tran\$EM will work with consumers that have been convicted of a sex offense only if they can produce proof of having completed an authorized sex offender course.
8. An Individualized Work Plan is to be completed by the consumer and the Job Coordinator.
9. The consumer will need to sign the Consumer Eligibility Requirements. (Signature is valid for one year.)
10. Terminating services is done thru an exit interview and is done face to face if possible and only if the above criteria are not met.

I have read and understand these requirements:

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Signature of Consumer

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Date

No individual or group of individuals is excluded from Tran\$EM services, or found ineligible for services on the basis of sex, age, race, creed, color, religion, National origin, type of disability, duration of residence in Minnesota, status with regard to public assistance, sexual orientation, or citizenship.